

## JOB OPPORTUNITY

**Cambodia Airports** develops and manages Cambodia's network of international airports located in Phnom Penh, Siem Reap, and Sihanoukville. Its teams plan and design the development of airport infrastructure, build and maintain the facilities, handle commercial activities and provides services to stakeholders, including The Royal Government of Cambodia, passengers, airlines, and tenants.

Since its inception in 1995, Cambodia Airports has generated immense economic and social benefits for Cambodia by connecting the country to the world. Its leadership in airport development and operations translates in advanced working environment, staff benefit, and Corporate Social Responsibility policies.

Currently, we are seeking potential candidates to fill the position of **IT BU Project Manager** at one of the 3 international airports.

**Position:** IT BU Project Manager (01 position)  
**Department:** Information Technology  
**Location:** Siem Reap International Airport

### General Responsibilities:

Mainly responsible to oversee and management project at BU in related to domestic terminal extension and renovation and general IT related project.

### Key job activities:

- Coordinate internal resources and third parties/vendor for flawless execution of the projects
- Ensure that all projects are delivered on time, with scope within budget
- Assist in the definition of project scope and objectives, involving all relevant stake holders and ensuring technical feasibility
- Ensure resource availability and allocation
- Develop a detailed plan to monitor and track progress and keep update to all project stakeholder and member
- Perform risk management to minimize project risk
- Track project performance, specifically to analyze the successful completion in short and long term goals
- Develop and design project BOQ and follow up and control the budget and schedule of the project.

### Job's Requirements:

- ✓ Legal working age
- ✓ Bachelor Degree in Information Technology (IT) or related field
- ✓ Experience in managing project for Information Technology or related field
- ✓ Good understanding of management information system
- ✓ Experience in the generation and publication of report
- ✓ Good understanding of ISO documentation
- ✓ Excellent inter-personal and leadership skills
- ✓ Ability to plan, organize and work under pressure
- ✓ Ability to learn new technologies quick
- ✓ Ability to multi-task, confident and highly motivated person.

**Deadline:** 23 August 2019

**Interested applicants should submit CV and cover letter to:**  
**Siem Reap International Airport**  
P.O. Box 9307. Airport Road, Kork Dong Village, Sangkat Teok Vil,  
Siem Reap City, Kingdom of Cambodia

Or contract through Email: [rep.career@cambodia-airports.aero](mailto:rep.career@cambodia-airports.aero)

Only short listed candidates will be contacted for further selection progress.  
The summited documents will not be return.