



Cambodia Airports develops and manages Cambodia's network of international airports located in Phnom Penh, Siem Reap, and Sihanoukville. Its teams plan and design the development of airport infrastructure, build and maintain the facilities, handle commercial activities and provides services to stakeholders, including The Royal Government of Cambodia, passengers, airlines, and tenants.

Since its inception in 1995, Cambodia Airports has generated immense economic and social benefits for Cambodia by connecting the country to the world. Its leadership in airport development and operations translates in advanced working environment, staff benefit, and Corporate Social Responsibility policies.

Currently, we are seeking potential candidates to fill the positions of FMU Agent at one of the 3 international airports.

### **FMU Agent (Facilities Management Unit - 02 Positions)**

#### **Re-announce**

**Department:** Terminal

**Location:** Phnom Penh International Airport

#### **General Responsibilities:**

- Be responsible for collecting information from each flight about number of passengers, take-off weight and all data regarding the traffic and the activities;
- Be in charge of compiling and distributing those data after collecting;
- To maintain fair and equal distribution of the airport resources for all airlines according to flight schedule and specific requirements of each airline without discrimination.

#### **Working Conditions:**

- Working on shift (flexible working schedule rotating within 24h/7d);
- Uniform wearing and individual safety equipment;
- Subject to Security/Safety certification prior employment.

#### **Job's Requirements:**

- ✓ Cambodian nationality and legal age;
- ✓ Bachelor degree in relevant field is an advantage;
- ✓ Having experiences in Customer Services is a plus;
- ✓ Good knowledge of mathematics is a plus;
- ✓ Proficiency in both speaking and writing in Khmer and English, knowledge of any other languages are an advantage;
- ✓ Have good knowledge in computer skills (Microsoft Offices, Internet & Email, Database etc.....);
- ✓ Be physically and mentally fit.

**Deadline: 10<sup>th</sup> February 2020 by 5:00 p.m**

Interested applicants should submit CV & Cover letter to:

Phnom Penh International Airport

Administrative Building

PO Box 1256 – National Road N° 4

Or contact through email: [pnh.career@cambodia-airports.aero](mailto:pnh.career@cambodia-airports.aero)

**Only short listed candidates will be contacted for an interview.  
The submitted documents will not be return.**