

## JOB OPPORTUNITY

**Cambodia Airports** develops and manages Cambodia's network of international airports located in Phnom Penh, Siem Reap, and Sihanoukville. Its teams plan and design the development of airport infrastructure, build and maintain the facilities, handle commercial activities and provides services to stakeholders, including The Royal Government of Cambodia, passengers, airlines, and tenants.

Since its inception in 1995, Cambodia Airports has generated immense economic and social benefits for Cambodia by connecting the country to the world. Its leadership in airport development and operations translates in advanced working environment, staff benefit, and Corporate Social Responsibility policies.

Currently, we are seeking potential candidates to fill the position of **Project Manager** at one of the 3 international airports.

**Position:** Project Manager (01 position)  
**Department:** Technical  
**Location:** Siem Reap International Airport

### General Responsibilities:

To be responsible for overseeing the activities with regards: Project management of civil, structural, architectural and finishing works for new construction and improvement of yearly projects which will assign by superior in technical and planning department.

### Key job activities:

- To assure and monitor the quality of rehabilitation and new construction works are completed according to the schedule and condition of contract
- To assure and monitor the bill of quantity and work progress according to site work
- Main event and progressing photos record of each project
- To manage and follow up the project before, during and after construction
- To review and follow up as built drawings which submit by contractors and dispatch to concerned departments
- To review the tender document, contractor evaluation and project summary sheet prior to submit to selection committee
- To prepare the Handling/Taking over or certificate of acceptance after completing project
- To monitor and follow up the defects which are under warranty period of projects and coordinate with contractors/suppliers for the response and rectification
- To perform other tasks to be assigned by superior.

### Job's Requirements:

- ✓ Legal working age.
- ✓ Bachelor degree in civil engineering or higher level
- ✓ Over 7 years of relevant professional experiences as similar position
- ✓ Knowledge in project management field
- ✓ Knowledge in PC application with Microsoft office, Microsoft project, Auto CAD 2D.
- ✓ Good command in written and spoken in English
- ✓ High discipline in the performance of duty as required by superior.
- ✓ Good communication, good personality, service-oriented and job motivated person
- ✓ Ability to work under pressure and flexible working schedules
- ✓ Can do attitude.

**Deadline:** 29 February 2020

**Interested applicants should submit CV and cover letter to:**

**Siem Reap International Airport**

P.O. Box 9307. Airport Road, Kork Dong Village, Sangkat Teok Vil,  
Siem Reap City, Kingdom of Cambodia

Or contact through **Email:** [rep.career@cambodia-airports.aero](mailto:rep.career@cambodia-airports.aero)

**Only short listed candidates will be contacted for further selection progress.  
The summited documents will not be return.**